

JACKSON DAVIS ELEMENTARY

PTA Executive Board Meeting Minutes

DATE: Tuesday, 8/18/2020	MEETING CALLED TO ORDER BY: Jennifer Lumpkin
TIME: 6:00 PM	MINUTES APPROVED:
LOCATION: Zoom	
<p>ATTENDANCE: Present</p> <div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Jennifer Lumpkin, President, 5th Grade Activities, Communications <input checked="" type="checkbox"/> Angie Allen, 1st VP - Cultural Arts, Art Night <input type="checkbox"/> VACANT, After School Enrichment <input checked="" type="checkbox"/> Kelly Barnes, In School Enrichment <input type="checkbox"/> Mike Barnes, In School Enrichment <input type="checkbox"/> Missy Murchie, Intl Night, Spring Carnival: Food <input type="checkbox"/> VACANT, International Night (not a 2020-21 event) <input type="checkbox"/> Adrienne Feldman, STEAM Week <input type="checkbox"/> VACANT, Reflections Contest <input type="checkbox"/> Jessica Armstrong, Yearbook <input type="checkbox"/> Nara Moore, Yearbook Assistant <input checked="" type="checkbox"/> Leanne Tipton, 2nd VP - Ways and Means <input checked="" type="checkbox"/> Autumn Shrock, Spring Carnival: Coordinator <input type="checkbox"/> VACANT, Spring Carnival: Communications <input type="checkbox"/> VACANT, Spring Carnival: Tickets <input type="checkbox"/> Talya Tacosa, Spring Carnival: Food, Papa Johns, 5th Grade Activities <input type="checkbox"/> Stephanie Jenks, Spring Carnival: Vendors <input type="checkbox"/> Kathie Bean, Spring Carnival: Vendors <input type="checkbox"/> VACANT, Spring Carnival: Volunteer Management <input type="checkbox"/> VACANT, Silent Auction <input checked="" type="checkbox"/> Sarah Goad, Dolphin Fund/Fundraising <input type="checkbox"/> Nadia Lamour, Dolphin Fund/Fundraising <input type="checkbox"/> Kathryn Seidl, Original Art <input checked="" type="checkbox"/> Emily Doran, Dolphin Nights Out <input type="checkbox"/> Nara Moore, Book Fairs <input type="checkbox"/> VACANT, Spirit Wear <input type="checkbox"/> VACANT, Box Tops/Kroger <input checked="" type="checkbox"/> Cabell Harvey, 3rd VP - Room Parents <input checked="" type="checkbox"/> Rachel Kelly, Teacher Appreciation, Hospitality <input type="checkbox"/> Jennifer Roberts, Teacher Appreciation, Hospitality <input type="checkbox"/> Jennifer Lumpkin, 5th Grade Activities, Communications <input type="checkbox"/> Christina Vitek, 5th Grade Activities <input type="checkbox"/> Shannon Chehour, Volunteer Coordinator </div> <div style="width: 48%;"> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Leslie Parpart Friday, Lay Advisory Delegate <input type="checkbox"/> VACANT, Legislative Affairs <input type="checkbox"/> Mary Curtis Powell, Parliamentarian <input checked="" type="checkbox"/> Chase Harvey, Treasurer <input checked="" type="checkbox"/> Kristy Brown, Recording Secretary, Yearbook <input type="checkbox"/> Adrienne Feldman, Faculty Representative <input type="checkbox"/> Nancy Wallace, Faculty Representative <input checked="" type="checkbox"/> Chris Bonner, Principal <input checked="" type="checkbox"/> Amy Ford, Associate Principal <input type="checkbox"/> Elaine Meade, Admin Assistant <input type="checkbox"/> VACANT, 4th VP - Membership <input type="checkbox"/> VACANT, County Council Delegate </div> </div>	

SAVE THE DATES:

- Next PTA General Board meeting: TBD (Second week in September during Virtual Back to School Night)
- 10/6/2020: Next PTA Executive Board meeting

- I. Welcome Lumpkin
- II. Principal's Report Bonner
 - a. Incorporating some normalcy for the school year with events like the virtual open house
 - b. PTA events in the fall will have to be virtual
 - c. Providing following for parents
 - i. Weekly newsletters
 - ii. Once a month packet pickup
 - iii. Whiteboards being donated by Lowe's that will be cut
- III. Audit Update Parpart
 - a. Everything is in good condition
- IV. Proposed Budget for the 2020-2021 School Year Lumpkin/Harvey
 - a. As a result of COVID-19, we have to make significant cuts to the budget
 - i. How confident are we with the income sources?
 - ii. Original Art work is willing to be flexible with timing
 - iii. Conservative with bookfair – looking into online options
 - iv. Carnival is a conservative amount considering Spring Carnival could not happen, looking to at least breakeven
 - 1. If unable to do a carnival- we could do more with the Silent Auction
 - 2. Virtual lunch date with principals and teachers
 - v. Papa Johns – Not doing teacher deliveries in October. However, possible to utilize other options such on online order codes
 - vi. Dolphin Fund moving to the spring, however sending information out in fall for families that are able to contribute
 - vii. Considering holding off on purchasing at the beginning to see where we land with income
- V. One Book One School
 - a. Possibilities:
 - i. Families buy book
 - ii. Online book and/or contacting publisher to be able to let teachers read,
 - iii. Use a book through Clever.
 - b. Since PTA would not be funding PTA could offer prizes for contests. Proposal of \$500 for prizes
 - c. Considering changed date from November/December to end of September or October
- VI. Yearbook
 - a. Will look very different this year
 - b. Consider teachers to take pictures during virtual learning
 - c. Look into cost effective ways to make yearbook more affordable for everyone
- VII. School Agenda

- a. Not being purchased, however, had to pay a nominal amount as the covers had already been printed, will be receiving a discount on next order
- VIII. Field Trip Subsidies
 - a. No field trips in the fall or in the first semester, therefore, possibility for only one field trip per grade level
 - b. Budget Change: revert back to \$3000.00 from previous years
- IX. Hospitality
 - a. Considering Covid-19, logistically, we are not able to do many events
 - b. Instead of meals, funds for hospitality will go towards instructional needs of the teachers saving a portion for teacher appreciation week
- X. Campus Improvement Project
 - a. Currently at \$5500.00 in budget, however, marquee was completed and the remaining balance is \$3800.00
 - b. Budget Change to include only the remaining balance of \$3800.00
- XI. Teacher Materials
 - a. There were 2 grade level changes
 - b. Budget change to \$6400.00
- XII. Science Week
 - a. Change to STEAM week in budget
 - b. Keeping budget item the same as last year
- XIII. Dolphin Night Out
 - a. Looking into restaurants that we could do a dolphin night out such as Chick Fil A and Papa Johns
- XIV. Open Board Positions
 - a. Spirit wear position has been filled
 - b. Other positions will be emailed and posted in the Facebook page
 - c. President and Treasurer positions will be open for next year
- XV. Concerns/Questions
 - a. Virtual Back to School night will be sometime during the second week of school also when the budget will need to be approved
 - b. Next meeting will be on 10/6/2020
 - c. Push for online PTA memberships
- XVI. If you have an agenda item, you would like added for the next meeting, please contact Jennifer.

PTA Mission

To make every child's potential a reality by engaging and empowering families and communities to advocate for all children.