

**JACKSON DAVIS ELEMENTARY**  
**PTA Executive Board Meeting Minutes**

<b>DATE:</b> Tuesday, 12/13/2022	<b>MEETING CALLED TO ORDER BY:</b> RACHEL KELLEY
<b>TIME:</b> 6:00 PM	<b>MINUTES APPROVED:</b> 11/15/22
<b>LOCATION: JDES CAFETERIA</b>	
<p>Attendance: Present</p> <p><input checked="" type="checkbox"/> <b>Rachel Kelley, President</b></p> <p><input checked="" type="checkbox"/> <b>Erin Hollerbach, 1<sup>st</sup> VP - Cultural Arts, Bingo Night</b></p> <p><input type="checkbox"/> VACANT, After School Enrichment</p> <p><input checked="" type="checkbox"/> Kelly Barnes, One School One Book</p> <p><input checked="" type="checkbox"/> Mike Barnes, One School One Book</p> <p><input type="checkbox"/> Archanna Illa, International Night (Variety Show not at 2022-2023 event), Spring Carnival Coordinator</p> <p><input type="checkbox"/> Angie Allen, Art Night</p> <p><input type="checkbox"/> Nancy Wallace, Faculty Representative, STEAM</p> <p><input type="checkbox"/> Liz Courts, Reflections, Spring Carnival Coordinator</p> <p><input checked="" type="checkbox"/> Heidi Samuelson, Reflections, Book Fair</p> <p><input type="checkbox"/> Carla Davenport, Reflections, Spring Carnival: Tickets</p> <p><input checked="" type="checkbox"/> Jessica Armstrong, Yearbook</p> <p><input checked="" type="checkbox"/> <b>Katie Kilby, 2<sup>nd</sup> VP - Ways and Means</b></p> <p><input type="checkbox"/> VACANT, Spring Carnival: Communications</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Tickets</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Food</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Vendors</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Volunteer Management</p> <p><input checked="" type="checkbox"/> Liz Greving, Silent Auction</p> <p><input type="checkbox"/> Nara Moore, Dolphin Fund/Fundraising</p> <p><input type="checkbox"/> Sara Anderson, Original Art</p> <p><input checked="" type="checkbox"/> Julie Dorn, Dolphin Nights Out</p> <p><input type="checkbox"/> VACANT, Movie Night</p> <p><input type="checkbox"/> Rick Samuelson, Book Fair</p> <p><input type="checkbox"/> Katie Merritt, Spirit Wear, Papa Johns</p> <p><input type="checkbox"/> Erin Poston, Purchases/Donations</p> <p><input checked="" type="checkbox"/> <b>Jennifer Montgomery, 3<sup>rd</sup> VP - Room Parents, Spring Carnival Games</b></p> <p><input checked="" type="checkbox"/> Emily Doran, Teacher Appreciation, Hospitality</p> <p><input checked="" type="checkbox"/> Jennifer Roberts, Teacher Appreciation, Hospitality, 5<sup>th</sup> Grade Activities</p> <p><input checked="" type="checkbox"/> Emily Sinsabaugh, Faculty Representative, 5<sup>th</sup> Grade Activities</p> <p><input checked="" type="checkbox"/> Jessica Smith, Volunteer Coordinator</p> <p><input checked="" type="checkbox"/> <b>Kelly Tornichio, 4<sup>th</sup> VP - Membership</b></p> <p><input type="checkbox"/> VACANT, County Council Delegate</p> <p><input type="checkbox"/> VACANT, FACE Committee</p> <p><input type="checkbox"/> VACANT, Legislative Affairs</p> <p><input type="checkbox"/> Robin Lumpkin, Communications</p> <p><input type="checkbox"/> VACANT, Parliamentarian</p> <p><input type="checkbox"/> <b>Erin Nielsen, Treasurer, Bingo Night</b></p> <p><input checked="" type="checkbox"/> <b>Kristy Brown, Recording Secretary, Yearbook</b></p> <p><input type="checkbox"/> Nancy Wallace, Faculty Representative, STEAM</p> <p><input type="checkbox"/> <b>Chris Bonner, Principal</b></p> <p><input checked="" type="checkbox"/> Amy Ford, Associate Principal</p> <p><input type="checkbox"/> Elaine Meade, Admin Assistant</p> <p><input type="checkbox"/> Teresa Castle Hamm, Member-at-Large</p> <p><input checked="" type="checkbox"/> Meredith Nystrom, Member-at-Large</p>	

## SAVE THE DATES:

- January 19 - International Night
- January TBD - Membership Drive
- February TBD - One School One Book
- **February 21 - PTA Meeting and tentative 3<sup>rd</sup> Grade Performance**
- March 2, 9, 16 (TBD) - Art Night
- March TBD - Book Fair (During Art Night?)
- **March 21 - PTA Meeting and tentative 1<sup>st</sup> Grade Performance**
- March 23 - Papa John's Night
- **April 18 - PTA Meeting and tentative 4<sup>th</sup> Grade Performance**
- April TBD - Field Day
- May 1 – 5 - Teacher Appreciation Week
- May 12 (TBD) - Spring Carnival
- **May 16 - PTA meeting and tentative Kindergarten performance**
- May 19 (TBD) - Spring Carnival Rain date
- June 9 - Last day of school

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|------|--|-------------------------|
| I.   | Call to order  | Rachel Kelly            |
| II.  | Approval of minutes from last meeting (Nov. 15, 2022)  | Rachel & Kristy Brown   |
| III. | Treasurer Report   | Erin Nielsen            |
|      | a. Marcos from Bingo night brought in ~ \$175  |                         |
|      | b. Bingo night brought in ~\$725   |                         |
|      | c. P&L provided  |                         |
| IV.  | Principle Report   | Chris Bonner & Amy Ford |
|      | a. Wrapping up growth assessments  |                         |
|      | b. Thank you to those helping in cafeteria tomorrow  |                         |
| V.   | New Business & President Report  | Rachel                  |
|      | a. Open Positions  |                         |
|      | i. Carnival positions – email Rachel if there is something you are interested in, planning starts in January |                         |
|      | ii. Next year open President, if interested please reach out to Rachell                                      |                         |
|      | b. Upcoming events   |                         |
|      | i. International Night – January 19th  |                         |
|      | ii. One School One Book – February   |                         |
| VI.  | Committee Updates  |                         |
|      | a. Cultural Arts   | Erin Hollerbach         |
|      | i. International Night   |                         |
|      | 1. Cultural differences in Cinderella will be done by classes possibly in classroom                          |                         |
|      | 2. Forms to be sent home to indicate what presentation will be (Food, art, clothing, music)                  |                         |
|      | ii. One School One Book  |                         |
|      | 1. Currently narrowing down book choices   |                         |
|      | 2. Tentative date Monday, February 6   |                         |
|      | 3. Possible assembly Thursday evening (February 16 <sup>th</sup> )   |                         |
|      | iii. Yearbook  |                         |
|      | 1. Emails to go out to room parents to submit pictures   |                         |

- iv. Book Fair
    - 1. Feb 27 – March 3
    - 2. Be on lookout for volunteer opportunities
    - 3. Will coincide with Art Night
  - b. Ways & Means Katie Kilby
    - i. Bingo Night
      - 1. Successful
    - ii. Spring Carnival/Silent Auction
      - 1. Erin Hollerbach will help with games
      - 2. Jessica Smith volunteer management
      - 3. Katie Kilby will handle tickets
      - 4. Food trucks instead of grilling
    - iii. Fundraising
      - 1. February clothes to cash bin drive push
    - iv. Dolphin Night Out Upcoming
      - 1. Apollo's on Broad Street
      - 2. Middle Schooler to wear Dolphin costume
      - 3. Bringing togetherness and community back
  - c. Room Parents Jen Montgomery
    - i. Winter party
      - 1. 2 different charities
        - a. 9-10 classes will do children book bank
        - b. 14 classes will do care bags
    - ii. Hospitality-
      - 1. Pie day
        - a. Success
        - b. Enjoyed the pie choices
  - d. Membership Kelly Tornichio
    - i. Possible membership drive next year with PJ day incentive
- VII. Next meeting- Feb 21