

**JACKSON DAVIS ELEMENTARY**  
PTA Executive Board Meeting Minutes

<b>DATE:</b> Tuesday, 8/9/2022	<b>MEETING CALLED TO ORDER BY:</b> RACHEL KELLEY
<b>TIME:</b> 6:00 PM	<b>MINUTES APPROVED:</b> MAY 17, 2022
<b>LOCATION:</b> El Paso	
<p>Attendance: Present</p> <p><input checked="" type="checkbox"/> <b>Rachel Kelley, President</b></p> <p><input checked="" type="checkbox"/> <b>Erin Hollerbach, 1<sup>st</sup> VP - Cultural Arts, Bingo Night</b></p> <p><input type="checkbox"/> VACANT, After School Enrichment</p> <p><input type="checkbox"/> Kelly Barnes, One School One Book</p> <p><input checked="" type="checkbox"/> Mike Barnes, One School One Book</p> <p><input type="checkbox"/> Archanna Illa, International Night (Variety Show not at 2022-2023 event), Spring Carnival Coordinator</p> <p><input checked="" type="checkbox"/> Angie Allen, Art Night</p> <p><input type="checkbox"/> Nancy Wallace, Faculty Representative, STEAM</p> <p><input checked="" type="checkbox"/> Liz Courts, Reflections, Spring Carnival Coordinator</p> <p><input type="checkbox"/> Heidi Samuelson, Reflections, Book Fair</p> <p><input type="checkbox"/> Carla Davenport, Reflections, Spring Carnival: Tickets</p> <p><input type="checkbox"/> Jessica Armstrong, Yearbook</p> <p><input checked="" type="checkbox"/> <b>Katie Kirby, 2<sup>nd</sup> VP - Ways and Means</b></p> <p><input type="checkbox"/> VACANT, Spring Carnival: Communications</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Tickets</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Food</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Vendors</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Volunteer Management</p> <p><input type="checkbox"/> Liz Greving, Silent Auction</p> <p><input checked="" type="checkbox"/> Nara Moore, Dolphin Fund/Fundraising</p> <p><input checked="" type="checkbox"/> Sara Anderson, Original Art</p> <p><input checked="" type="checkbox"/> Julie Dorn, Dolphin Nights Out</p> <p><input type="checkbox"/> VACANT, Movie Night</p> <p><input type="checkbox"/> Rick Samuelson, Book Fair</p> <p><input checked="" type="checkbox"/> Katie Merritt, Spirit Wear, Papa Johns</p> <p><input type="checkbox"/> VACANT, Box Tops/Kroger</p> <p><input checked="" type="checkbox"/> <b>Jennifer Montgomery, 3<sup>rd</sup> VP - Room Parents, Spring Carnival Games</b></p> <p><input type="checkbox"/> Emily Doran, Teacher Appreciation, Hospitality</p> <p><input checked="" type="checkbox"/> Jennifer Roberts, Teacher Appreciation, Hospitality, 5<sup>th</sup> Grade Activities</p> <p><input type="checkbox"/> Emily Sinsabaugh, Faculty Representative, 5<sup>th</sup> Grade Activities</p> <p><input checked="" type="checkbox"/> Jessica Smith, Volunteer Coordinator</p> <p><input checked="" type="checkbox"/> <b>Kelly Tornichio, 4<sup>th</sup> VP - Membership</b></p> <p><input type="checkbox"/> VACANT, County Council Delegate</p> <p><input type="checkbox"/> VACANT, FACE Committee</p> <p><input type="checkbox"/> VACANT, Legislative Affairs</p> <p><input type="checkbox"/> Robin Lumpkin, Communications</p> <p><input type="checkbox"/> VACANT, Parliamentarian</p> <p><input checked="" type="checkbox"/> <b>Erin Nielsen, Treasurer, Bingo Night</b></p> <p><input checked="" type="checkbox"/> <b>Kristy Brown, Recording Secretary, Yearbook</b></p> <p><input type="checkbox"/> Nancy Wallace, Faculty Representative, STEAM</p> <p><input checked="" type="checkbox"/> <b>Chris Bonner, Principal</b></p> <p><input checked="" type="checkbox"/> Amy Ford, Associate Principal</p> <p><input type="checkbox"/> Elaine Meade, Admin Assistant</p>	

## SAVE THE DATES:

- August 25 - Open House & Dolphin Fund Announcement
- August 27 - First day of school
- **September 8 - Back to School Night & PTA general meeting**
- September 6 - 16 Dolphin Fund
- September 26 - October 7 - Spirit Wear Store Open
- October 6 (TBD) - Family Food Truck Night (Dolphin Night Out)
- October 7 - Spirit Wear Store closes
- **October 18 - PTA meeting (Executive Board only)**
- November 3 – November 11 - Book Fair
- **November 15 - PTA Meeting & 2<sup>nd</sup> Grade Performance**
- November TBD - Reflections Ceremony (during book Fair?)
- **December 13 - PTA meeting and tentative 5<sup>th</sup> grade performance**
- **January 17 - PTA Meeting (Executive Board Only)**
- January 12 or 19 (TBD) - International Night
- January TBD - Membership Drive
- February TBD - One School One Book
- February TBD - Bingo Night
- **February 21 - PTA Meeting and tentative 3<sup>rd</sup> Grade Performance**
- March 2, 9, 16 (TBD) - Art Night
- March TBD - Book Fair (During Art Night?)
- **March 21 - PTA Meeting and tentative 1<sup>st</sup> Grade Performance**
- March 23 - Papa John's Night
- **April 18 - PTA Meeting and tentative 4<sup>th</sup> Grade Performance**
- April TBD - Field Day
- May 1 – 5 - Teacher Appreciation Week
- May 12 (TBD) - Spring Carnival
- **May 16 - PTA meeting and tentative Kindergarten performance**
- May 19 (TBD) - Spring Carnival Rain date
- June 9 - Last day of school

\*PTA meetings will start at 6PM for Executive Board and 6:50 for general meeting

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|------|---|-----------------------|
| I.   | Call to Order and WELCOME BACK!                         | Rachel Kelly          |
|      | a. Introduction of all and welcome to new members       |                       |
|      | b. Goals for the year & theme                           |                       |
| II.  | Approval of minutes                                     | Kristy Brown & Rachel |
|      | a. from last meeting (May 17 <sup>th</sup> )            |                       |
|      | b. from online vote of new VPs (July 20 <sup>th</sup> ) |                       |
| III. | Old Business  | Rachel                |
|      | a. None   |                       |
| IV.  | Treasurer Report  | Erin Nielsen          |

- a. None
- V. Principle Report Chris Bonner & Amy Ford
  - a. This year's theme will be "Radiating Respect"
  - b. Should finalize all the school dates and Open House times on Monday with leadership team
  - c. May change around the grade level for performances but the dates will stay the same
- VI. New Business & President Report Rachel
  - a. Audit (being done Aug. 9)
  - b. Bylaws- need to submit any changes in October- need committee
  - c. Committee chair list
  - d. Open positions
  - e. Tentative calendar of events & PTA meetings
- VII. Upcoming Event planning Rachel
  - a. Open House
  - b. Back to School Night
    - i. September 8<sup>th</sup> at 6pm
  - c. Food truck night
    - i. Will be in October
- VIII. Committee Updates
  - a. VP Cultural Arts Erin Hollerbach
  - b. VP Ways & Means Katie Kilby
  - c. VP Room Parents Jen Montgomery
  - d. VP Membership Kelly Tornichio
- IX. Next meeting- Back to School Night!