

JACKSON DAVIS ELEMENTARY
PTA Executive Board Meeting Minutes

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| DATE: Tuesday, 1/23/2024 | MEETING CALLED TO ORDER BY: ERIN NIELSEN |
| TIME: 6:00 PM | MINUTES APPROVED: 12/12/23 |
| LOCATION: JDES LIBRARY | |
| <p>Attendance: Present</p> <p><input checked="" type="checkbox"/> Erin Nielsen, President</p> <p><input checked="" type="checkbox"/> Jen Montgomery, Treasurer</p> <p><input checked="" type="checkbox"/> Kristy Brown, Recording Secretary, Yearbook</p> <p><input type="checkbox"/> Emily Sinsabaugh, Faculty Representative, 3rd VP Room Parents</p> <p><input checked="" type="checkbox"/> Chris Bonner, Principal</p> <p><input type="checkbox"/> Amy Ford, Associate Principal</p> <p><input type="checkbox"/> Elaine Meade, Admin Assistant</p> <p><input checked="" type="checkbox"/> Erin Hollerbach, 1st VP - Cultural Arts, Bingo Night, Carnival Games</p> <p><input type="checkbox"/> Cheryl Boggs, After School Enrichment, Silent Auction</p> <p><input type="checkbox"/> Kelly Barnes, One School One Book, 5th Grade Activities</p> <p><input type="checkbox"/> Mike Barnes, One School One Book</p> <p><input checked="" type="checkbox"/> Meredith Nystrom, Variety Show (International Night not at 2023-2024 event), Reflections, Bingo Night, Spring Carnival: Tickets, 5th Grade Activities</p> <p><input type="checkbox"/> Angie Allen, Art Night, Spring Carnival: Inflatables</p> <p><input type="checkbox"/> Nancy Wallace, STEAM</p> <p><input checked="" type="checkbox"/> Emily Doran, Reflections</p> <p><input type="checkbox"/> Jessica Armstrong, Yearbook</p> <p><input type="checkbox"/> Rachel Kelly, 2nd VP - Ways and Means</p> <p><input checked="" type="checkbox"/> Liz Courts, Spring Carnival: Coordinator</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Communications</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Food</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Vendors</p> <p><input checked="" type="checkbox"/> Jessica Smith, Spring Carnival: Volunteer Management, Volunteer Coordinator</p> <p><input type="checkbox"/> Liz Greving, Silent Auction</p> <p><input type="checkbox"/> Nara Moore, Dolphin Fund/Fundraising</p> <p><input type="checkbox"/> Sara Anderson, Original Art</p> <p><input checked="" type="checkbox"/> Julie Dorn, Dolphin Nights Out</p> <p><input checked="" type="checkbox"/> Heidi Samuelson, Book Fair</p> <p><input type="checkbox"/> Rick Samuelson, Book Fair</p> <p><input type="checkbox"/> Alicia Smith, Spirit Wear</p> <p><input type="checkbox"/> VACANT, Spring Pizza Curbside (Papa John's Night)</p> <p><input type="checkbox"/> Erin Poston, Purchases/Donations</p> <p><input checked="" type="checkbox"/> Katie Merritt, Teacher Appreciation, Hospitality</p> <p><input type="checkbox"/> Debbie Jones, Teacher Appreciation, Hospitality</p> <p><input type="checkbox"/> Kelly Tornichio, 4th VP - Membership</p> <p><input type="checkbox"/> VACANT, County Council Delegate</p> <p><input type="checkbox"/> VACANT, FACE Committee</p> <p><input type="checkbox"/> VACANT, Legislative Affairs</p> <p><input type="checkbox"/> VACANT, Communications</p> <p><input type="checkbox"/> VACANT, Parliamentarian</p> | |

- I. Call to Order Erin Nielsen
 - a. Welcome to 2024!!
- II. Treasurer Report Jennifer Montgomery
 - a. Vote on adding a line item for Afterschool Enrichment for \$300
 - i. Credit Card Fees - learning lesson with the platform
 - 1. Tips goes to give backs
 - ii. Two scholarships for chess - to keep this class
 - iii. Consider additional Scholarships in out years
 - b. Voted to add line item approved
 - c. Art Night vote to increase budget to \$300
 - i. Voted and approved
- III. Principal Report Chris Bonner/Amy Ford
 - a. Types of Languages - About a month to have translated
 - i. how does this impact form approval?
 - ii. How might this impact dissemination?
 - iii. Have videos to show what event entails?
 - b. Thank you for those who volunteer for additional time at break for teachers
 - c. Run club and field day coming up
 - d. No date for official start of construction
 - i. Would like to push out until end of June
 - ii. Need to start organizing attic
 - e. Smencils (scented pencils) are back
 - f. New cafeteria monitor
- IV. New Business & President Report Erin Nielsen
 - a. Committee chair list
 - i. Open for Carnival - Food & Communications & Inflatables
 - 1. Available
 - b. Tentative calendar of events & PTA meetings
 - i. Great 5th grade performance!!
 - ii. 3rd grade performance will be rescheduled
 - 1. More information to be provided
 - iii. Any Calendar Updates?
 - 1. Art Night and STEAM night- March 7th
 - 2. Mrs. Lingerfelt is planning One School One Book
 - 3. Dolphin Nights Out
 - a. Will schedule with MOD and Chipotle
 - 4. Curbside Pizza - Marcos
 - a. April 18th
 - b. Flat rate for pizza
 - c. 2 batches of delivery
 - d. Will discuss details with Marco's
 - 5. Variety show Feb 29th
 - 6. Steam art night March 7th
 - 7. Soup night March 14

- iv. Spring Yard Sale?
 - 1. Cancelled
 - v. Please leverage Jessica Smith our Volunteer Coordinator & 1 week lead time & approval from Mrs. Bonner
 - c. Supply Survey for classrooms
 - i. Survey monkey out for needs from teacher
 - ii. Supply Drive - or SCA Supply Drive?
 - iii. Would like SCA to assist
- V. Committee Updates
 - a. VP Cultural Arts Erin Hollerbach
 - i. After School Enrichment
 - 1. Starting next week some events have been cancelled due to no signups
 - 2. List needs to be made for those who are signed up to give to teachers
 - ii. Variety Show
 - 1. Signups are out
 - 2. 10 acts right now, possible 5-6 more to sign up
 - iii. Yearbook
 - 1. Marketing material is up
 - 2. Last date of 3/15 can be adjusted
 - b. VP Ways & Means Rachel Kelly
 - i. Clothing for Cash Drive
 - 1. February drive
 - 2. Use what they can
 - 3. Fabric, stuffed animals
 - ii. Dolphin Nights Out
 - 1. Chuckee Cheese
 - a. Would like shorter time frame
 - b. Signup for teachers / staff to do ticket blaster
 - c. \$405.76 earned
 - iii. Carnival Planning Updates
 - c. VP Room Parents Emily Sinsabaugh
 - i. Grade level baskets vs grades
 - 1. Will discuss with coordinator
 - ii. Possible grade level themed baskets
 - d. Hospitality
 - i. Soup date signup to be sent out
 - e. VP Membership Kelly Tornichio
 - i. Membership Drive
 - f. Carnival
 - i. Rachel will book inflatables
 - ii. Will clean out attic with Mrs. Mayo
- VI. Next meeting- on February 13th!



JDES 2023-24 Calendar of Events

| Month | Day | Event |
|----------|-----------------------------------|--|
| February | 13 th | PTA meeting |
| | 22 nd | Variety Show Dress Rehearsal |
| | 29 th | Variety Show |
| March | 4 th | Book Fair |
| | 6 th | After School Enrichment Ends |
| | 7 th | Art Night/STEAM Night |
| | 12 th | PTA meeting and 1st grade performance |
| | TBD | Papa John's Night |
| April | 16 th | PTA meeting and 4th grade performance |
| | 26 th | Spring Carnival |
| May | 3 rd | Spring Carnival rain date |
| | 6 th -10 th | Teacher Appreciation Week |
| | 14 th | PTA meeting and Kindergarten performance |
| | 31 st | Last day of School |

*PTA meetings will start at 6PM and 6:50 for meeting with grade level performance. Please Join us at 6pm - We want your input!!