

JACKSON DAVIS ELEMENTARY
PTA Executive Board Meeting Minutes

DATE: Tuesday, 11/14/2023	MEETING CALLED TO ORDER BY: ERIN NIELSEN
TIME: 6:00 PM	MINUTES APPROVED: 10/17/23
LOCATION: JDES CAFETERIA	
<p>Attendance: Present</p> <p><input checked="" type="checkbox"/> Erin Nielsen, President</p> <p><input checked="" type="checkbox"/> Jen Montgomery, Treasurer</p> <p><input checked="" type="checkbox"/> Kristy Brown, Recording Secretary, Yearbook</p> <p><input type="checkbox"/> Emily Sinsabaugh, Faculty Representative, 3rd VP Room Parents</p> <p><input checked="" type="checkbox"/> Chris Bonner, Principal</p> <p><input checked="" type="checkbox"/> Amy Ford, Associate Principal</p> <p><input type="checkbox"/> Elaine Meade, Admin Assistant</p> <p><input checked="" type="checkbox"/> Erin Hollerbach, 1st VP - Cultural Arts, Bingo Night, Carnival Games</p> <p><input checked="" type="checkbox"/> Cheryl Boggs, After School Enrichment, Silent Auction</p> <p><input type="checkbox"/> Kelly Barnes, One School One Book, 5th Grade Activities</p> <p><input type="checkbox"/> Mike Barnes, One School One Book</p> <p><input checked="" type="checkbox"/> Meredith Nystrom, Variety Show (International Night not at 2023-2024 event), Reflections, Bingo Night, Spring Carnival: Tickets, 5th Grade Activities</p> <p><input checked="" type="checkbox"/> Angie Allen, Art Night, Spring Carnival: Inflatables</p> <p><input type="checkbox"/> Nancy Wallace, STEAM</p> <p><input type="checkbox"/> Emily Doran, Reflections</p> <p><input type="checkbox"/> Jessica Armstrong, Yearbook</p> <p><input type="checkbox"/> Rachel Kelly, 2nd VP - Ways and Means</p> <p><input type="checkbox"/> Liz Courts, Spring Carnival: Coordinator</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Communications</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Food</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Vendors</p> <p><input type="checkbox"/> Jessica Smith, Spring Carnival: Volunteer Management, Volunteer Coordinator</p> <p><input type="checkbox"/> Liz Greving, Silent Auction</p> <p><input type="checkbox"/> Nara Moore, Dolphin Fund/Fundraising</p> <p><input type="checkbox"/> Sara Anderson, Original Art</p> <p><input type="checkbox"/> Julie Dorn, Dolphin Nights Out</p> <p><input checked="" type="checkbox"/> Heidi Samuelson, Book Fair</p> <p><input type="checkbox"/> Rick Samuelson, Book Fair</p> <p><input type="checkbox"/> Alicia Smith, Spirit Wear</p> <p><input type="checkbox"/> VACANT, Spring Pizza Curbside (Papa John's Night)</p> <p><input type="checkbox"/> Erin Poston, Purchases/Donations</p> <p><input checked="" type="checkbox"/> Katie Merritt, Teacher Appreciation, Hospitality</p> <p><input checked="" type="checkbox"/> Debbie Jones, Teacher Appreciation, Hospitality</p> <p><input type="checkbox"/> Kelly Tornichio, 4th VP - Membership</p> <p><input type="checkbox"/> VACANT, County Council Delegate</p> <p><input type="checkbox"/> VACANT, FACE Committee</p> <p><input type="checkbox"/> VACANT, Legislative Affairs</p> <p><input type="checkbox"/> VACANT, Communications</p> <p><input type="checkbox"/> VACANT, Parliamentarian</p>	

SAVE THE DATES:

- November 30th – Bingo Night
- December 5th – Reflections Ceremony
- **December 12th – PTA Meeting and tentative 5th Grade Performance**
- January 16th – **PTA Meeting**
- January TBD – Variety Show (Auditions TBD, Dress Rehearsal TBD)
- January 31st – After School Enrichment Starts (tentative)
- February 13th – **PTA Meeting and tentative 2nd Grade Performance**
- March 6th – After School Enrichment Ends
- March TBD – Art Night
- **March 12th – PTA Meeting and tentative 1st Grade Performance**
- March TBD – Spring Pizza Curbside (Papa John's Night)
- **April 16th – PTA Meeting and tentative 4th Grade Performance**
- April TBD – Book Fair
- April 26th – Spring Carnival – Tentative
- May 3rd – Spring Carnival (Rain Date)
- May 6th – May 10th – Teacher Appreciation Week
- **May 14th – PTA Meeting and tentative Kindergarten performance**
- May 31st – Last day of school

- I. Call to Order Erin Nielsen
 - a. Introduction of all and welcome to new members
- II. Approval of October Meeting Minutes Erin Nielsen
- III. Treasurer Report Jennifer Montgomery
 - a. Bookfair successful after paying scholastic approx \$1400 and any additional scholastic dollars
- IV. Principal Report Chris Bonner/Amy Ford
 - a. Will organize yard sale in spring with Mr. Craig
 - b. Newly hired cafeteria workers are awaiting fingerprinting (backlogged) therefore volunteers are welcome 10:45am – 1:15pm
 - c. Positive feedback from Veteran's Day
 - d. 3rd grade performance moved to January 2024
 - e. Target date for school rebuild (construction) starts May 2024, soil testing has started
 - f. Schools that are not title one got book vending machine and \$1500 to stock it – book fair scholastic dollars could go to restock (variety of books for various grade levels)
 - g. Christmas mother collection is going on for can food
- V. New Business & President Report Erin Nielsen
 - a. Committee chair list
 - i. Open positions - Spring Pizza Curbside (Papa John's night)
 1. Papa John's is no longer doing traditional curbside

- 2. Erin Hollerbach will head with Marco's
 - 3. Will verify dolphin code for capitalization and/or plural
 - ii. Carnival - Food & Communications
 - b. Tentative calendar of events & PTA meetings
 - i. Books and Boo's Feedback
 - 1. Received positive feedback for small event
 - ii. 3rd Grade Performance – Scheduled for January 23rd
 - iii. Calendar Updates –
 - 1. Art Night date TBD
 - 2. Dolphin Nights Out January 19th Chuckee Cheese
 - 3. Curbside Pizza – possible date in March
 - iv. Please leverage Jessica Smith our Volunteer Coordinator
 - v. 1 week lead time & approval from Mrs. Bonner
 - c. Tech Improvements
 - i. Givebacks being used for Bingo Night
- VI. Committee Updates
 - a. VP Cultural Arts Erin Hollerbach
 - i. Cub Scouts
 - 1. Pre-Covid had a den/charter with JD, Crestview, and Ridge that meets at Three Chopt Presbyterian Church
 - 2. Issues with follow up and meetings
 - 3. HCPS communications has to approve communication sent home and is a process; principle can approve communications that clearly states PTA
 - ii. Bingo night
 - 1. Half full in capacity will take it down when getting close to capacity
 - 2. Helpers posted to PTA's Facebook
 - iii. Reflections
 - 1. Everything is due on Friday this week
 - 2. Sorting as items come in
 - 3. Ceremony December 5th
 - iv. After School Enrichment
 - 1. Tree climbing – riverside tree climbers, currently work in progress
 - 2. Signups week of December 11th
 - 3. Meeting to set up registration next week
 - 4. 5-6 people confirmed
 - a. Sports
 - b. Bricks for kids lego
 - c. Jonathan the Juggler
 - d. RVA chess
 - e. All fired up possible
 - f. ** grandparent to Erin N. knitting, reptiles, yoyo people
 - v. Yearbook

1. Will mirror last year with hardcovers and cost
 - b. VP Ways & Means Rachel Kelly
 - i. Book Fair Update
 1. Surpassed goal
 2. Possible to pair with art night or kickball to “kick off” bookfair
 - ii. Dolphin Nights Out –
 1. More things on horizon but not confirmed yet
 2. Five below – send flyer home and at checkout will get 10% will send info to Rachel K.
 - iii. Spirit wear at Grade Level Performances?
 1. Too much for grade level performances
 2. Will purchase bins to have extra spirit wear stored in PTA closet
 - c. VP Room Parents Emily Sinsabaugh
 - i. Pie Day
 1. Thank you for those who signed up
 2. Will deliver on Tuesday
 3. Needs
 - a. 4 fruit pies
 - b. 5 “something different” pies
- VII. Next meeting- with the 5th grade performance on December 12th!