

JACKSON DAVIS ELEMENTARY
PTA Executive Board Meeting Minutes

DATE: Tuesday, 12/12/2023	MEETING CALLED TO ORDER BY: ERIN NIELSEN
TIME: 6:00 PM	MINUTES APPROVED: 11/14/23
LOCATION: JDES LIBRARY	
<p>Attendance: Present</p> <p><input checked="" type="checkbox"/> Erin Nielsen, President</p> <p><input type="checkbox"/> Jen Montgomery, Treasurer</p> <p><input checked="" type="checkbox"/> Kristy Brown, Recording Secretary, Yearbook</p> <p><input checked="" type="checkbox"/> Emily Sinsabaugh, Faculty Representative, 3rd VP Room Parents</p> <p><input checked="" type="checkbox"/> Chris Bonner, Principal</p> <p><input checked="" type="checkbox"/> Amy Ford, Associate Principal</p> <p><input type="checkbox"/> Elaine Meade, Admin Assistant</p> <p><input checked="" type="checkbox"/> Erin Hollerbach, 1st VP - Cultural Arts, Bingo Night, Carnival Games</p> <p><input type="checkbox"/> Cheryl Boggs, After School Enrichment, Silent Auction</p> <p><input checked="" type="checkbox"/> Kelly Barnes, One School One Book, 5th Grade Activities</p> <p><input checked="" type="checkbox"/> Mike Barnes, One School One Book</p> <p><input checked="" type="checkbox"/> Meredith Nystrom, Variety Show (International Night not at 2023-2024 event), Reflections, Bingo Night, Spring Carnival: Tickets, 5th Grade Activities</p> <p><input type="checkbox"/> Angie Allen, Art Night, Spring Carnival: Inflatables</p> <p><input type="checkbox"/> Nancy Wallace, STEAM</p> <p><input type="checkbox"/> Emily Doran, Reflections</p> <p><input checked="" type="checkbox"/> Jessica Armstrong, Yearbook</p> <p><input type="checkbox"/> Rachel Kelly, 2nd VP - Ways and Means</p> <p><input type="checkbox"/> Liz Courts, Spring Carnival: Coordinator</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Communications</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Food</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Vendors</p> <p><input checked="" type="checkbox"/> Jessica Smith, Spring Carnival: Volunteer Management, Volunteer Coordinator</p> <p><input type="checkbox"/> Liz Greving, Silent Auction</p> <p><input type="checkbox"/> Nara Moore, Dolphin Fund/Fundraising</p> <p><input type="checkbox"/> Sara Anderson, Original Art</p> <p><input type="checkbox"/> Julie Dorn, Dolphin Nights Out</p> <p><input checked="" type="checkbox"/> Heidi Samuelson, Book Fair</p> <p><input type="checkbox"/> Rick Samuelson, Book Fair</p> <p><input type="checkbox"/> Alicia Smith, Spirit Wear</p> <p><input type="checkbox"/> VACANT, Spring Pizza Curbside (Papa John's Night)</p> <p><input type="checkbox"/> Erin Poston, Purchases/Donations</p> <p><input type="checkbox"/> Katie Merritt, Teacher Appreciation, Hospitality</p> <p><input type="checkbox"/> Debbie Jones, Teacher Appreciation, Hospitality</p> <p><input type="checkbox"/> Kelly Tornichio, 4th VP - Membership</p> <p><input type="checkbox"/> VACANT, County Council Delegate</p> <p><input type="checkbox"/> VACANT, FACE Committee</p> <p><input type="checkbox"/> VACANT, Legislative Affairs</p> <p><input type="checkbox"/> VACANT, Communications</p> <p><input type="checkbox"/> VACANT, Parliamentarian</p>	

SAVE THE DATES:

January	19 th	Chuck E Cheese Dolphin Night Out
	23 rd	PTA meeting and 3rd grade performance
	25 th	Variety Show Auditions
	31 st	After School Enrichment Starts (tentative)
February	13 th	PTA meeting and 2nd grade performance
	22 nd	Variety Show Dress Rehearsal
	29 th	Variety Show
March	6 th	After School Enrichment Ends
	TBD	Art Night
	12 th	PTA meeting and 1st grade performance
	TBD	Papa John's Night
April	16 th	PTA meeting and 4th grade performance
	TBD	Book Fair
	26 th	Spring Carnival - Tentative
May	3 rd	Spring Carnival rain date
	6 th -10 th	Teacher Appreciation Week
	14 th	PTA meeting and Kindergarten performance
	31 st	Last day of School

*PTA meetings will start at 6PM and 6:50 for meetings with grade level performance. Please Join us at 6pm - We want your input!!

- I. Call to Order Erin Nielsen
 - a. Introduction of all and welcome to new members
- II. Approve November Meeting Minutes Erin Nielsen
- III. Treasurer Report Jennifer Montgomery
- IV. Principal Report Chris Bonner/Amy Ford
 - a. Sponsoring some afterschool enrichment
 - b. Signup genius holiday lunch on Tuesday (provides teachers with hour long lunch)
 - c. Parent volunteer safety committee signup will be sent out
- V. New Business & President Report Erin Nielsen
 - a. Committee chair list
 - i. Open for Carnival - Food & Communications
 - b. Tentative calendar of events & PTA meetings
 - i. Thank you, Mrs. Wallace for the Veterans slide show!!
 - ii. Thanks so much Katie & Debbie for Thanksgiving pies!!
 - iii. Awesome Bingo night - Thanks so much Erin & Meredith!!!!
 - iv. Awesome Reflections - Thank you so much Meredith and Emily!!
 - v. Any Calendar Updates? –
 - 1. Art Night March 7th or 21st working with Ms. Anderson

- vi. Bookfair week of March 4th, Dolphin Nights Out,
- vii. Curbside Pizza – will be working with Marcos
- viii. Spring Yard Sale
 - 1. Will revisit in new year for dates in Spring
- ix. Please leverage Jessica Smith our Volunteer Coordinator & 1 week lead time & approval from Mrs. Bonner
- c. Tech Improvements
 - i. Givebacks - Bingo Night
 - 1. Possible to have cash on hand to purchase additional bingo cards for inclusivity
- d. Angel budget should be used to assist with JDES needs such as
 - i. Wipes
 - ii. Clinic clothes
 - iii. Shoes for Mrs. Mayo

VI. Committee Updates

- a. VP Cultural Arts Erin Hollerbach
 - i. After School Enrichment
 - 1. Signup starts Thursday email reminder coming out tomorrow
 - ii. Variety Show
 - 1. Meeting on Monday
 - iii. Cotillion & Cheerleading
 - 1. Email sent out
 - iv. Yearbook
 - 1. Promotional material will be sent out soon
- b. VP Ways & Means Rachel Kelly
 - i. Book Fair Update
 - ii. Dolphin Nights Out –
 - 1. Chuck E Cheese approval given for Chuckee to come at dismissal
 - iii. Carnival Planning
 - 1. Meeting in January
- c. VP Room Parents Emily Sinsabaugh
 - i. Winter Parties
 - 1. Party on the 20th
 - 2. Cards to give to retirement homes and nursing homes
- d. VP Membership Kelly Tornichio
 - i. Would like to get more members in the new year

VII. Next meeting- with the 3rd grade performance on January 23rd!