

JACKSON DAVIS ELEMENTARY
PTA Executive Board Meeting Minutes

DATE: Tuesday, 2/13/2024	MEETING CALLED TO ORDER BY: ERIN NIELSEN
TIME: 6:00 PM	MINUTES APPROVED:
LOCATION: JDES CAFETERIA	
<p>Attendance: Present</p> <p><input checked="" type="checkbox"/> Erin Nielsen, President</p> <p><input type="checkbox"/> Jen Montgomery, Treasurer</p> <p><input checked="" type="checkbox"/> Kristy Brown, Recording Secretary, Yearbook</p> <p><input type="checkbox"/> Emily Sinsabaugh, Faculty Representative, 3rd VP Room Parents</p> <p><input checked="" type="checkbox"/> Chris Bonner, Principal</p> <p><input checked="" type="checkbox"/> Amy Ford, Associate Principal</p> <p><input type="checkbox"/> Elaine Meade, Admin Assistant</p> <p><input checked="" type="checkbox"/> Erin Hollerbach, 1st VP - Cultural Arts, Bingo Night, Carnival Games</p> <p><input checked="" type="checkbox"/> Cheryl Boggs, After School Enrichment, Silent Auction</p> <p><input checked="" type="checkbox"/> Kelly Barnes, One School One Book, 5th Grade Activities</p> <p><input checked="" type="checkbox"/> Mike Barnes, One School One Book</p> <p><input type="checkbox"/> Meredith Nystrom, Variety Show (International Night not at 2023-2024 event), Reflections, Bingo Night, Spring Carnival: Tickets, 5th Grade Activities</p> <p><input type="checkbox"/> Angie Allen, Art Night, Spring Carnival: Inflatables</p> <p><input type="checkbox"/> Nancy Wallace, STEAM</p> <p><input type="checkbox"/> Emily Doran, Reflections</p> <p><input checked="" type="checkbox"/> Jessica Armstrong, Yearbook</p> <p><input checked="" type="checkbox"/> Rachel Kelly, 2nd VP - Ways and Means</p> <p><input type="checkbox"/> Liz Courts, Spring Carnival: Coordinator</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Communications</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Food</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Vendors</p> <p><input checked="" type="checkbox"/> Jessica Smith, Spring Carnival: Volunteer Management, Volunteer Coordinator</p> <p><input type="checkbox"/> Liz Greving, Silent Auction</p> <p><input type="checkbox"/> Nara Moore, Dolphin Fund/Fundraising</p> <p><input type="checkbox"/> Sara Anderson, Original Art</p>	<p><input type="checkbox"/> Julie Dorn, Dolphin Nights Out</p> <p><input checked="" type="checkbox"/> Heidi Samuelson, Book Fair</p> <p><input type="checkbox"/> Rick Samuelson, Book Fair</p> <p><input type="checkbox"/> Alicia Smith, Spirit Wear</p> <p><input type="checkbox"/> VACANT, Spring Pizza Curbside (Papa John's Night)</p> <p><input type="checkbox"/> Erin Poston, Purchases/Donations</p> <p><input checked="" type="checkbox"/> Katie Merritt, Teacher Appreciation, Hospitality</p> <p><input type="checkbox"/> Debbie Jones, Teacher Appreciation, Hospitality</p> <p><input type="checkbox"/> Kelly Tornichio, 4th VP - Membership</p> <p><input type="checkbox"/> VACANT, County Council Delegate</p> <p><input type="checkbox"/> VACANT, FACE Committee</p> <p><input type="checkbox"/> VACANT, Legislative Affairs</p> <p><input type="checkbox"/> VACANT, Communications</p> <p><input type="checkbox"/> VACANT, Parliamentarian</p>

- I. Call to Order Erin Nielsen
- II. Treasurer Report Jennifer Montgomery
- III. Principal Report Chris Bonner/Amy Ford
 - a. Most grade levels are setting up field trips Friday 5th grade
 - b. Picture day coming up
 - c. 2 additions to campus
 - i. Dumpster to clean attic
 - ii. Cargo storage for PE equipment
 - d. Full calendar during March and April will take holistic view
 - e. Safety audit went extremely well
 - i. Exceeds expectations for all 15-point criteria
- IV. New Business & President Report Erin Nielsen
 - a. Committee chair list
 - i. Open for Carnival - Food & Communications
 - b. Tentative calendar of events & PTA meetings
 - i. 3rd grade performance
 - 1. On agenda to discuss as music teacher returned today
 - ii. Any Calendar Updates?
 - 1. Mrs. Lingerfelt is planning One School One Book
 - a. Field Day April 12th with rain date of April 19th
 - b. Will incorporate with field day activities
 - 2. Dolphin Nights Out
 - a. Mod Pizza on the 22nd
 - b. Chuck E Cheese - May 23 or 24th or 25th
 - c. Curbside April 17th - The 18th was taken
 - i. Need to get specific details on how it will run as this is a new vendor
 - 3. The Gales Scholarship Fund
 - a. The Gales Scholarship Fund was set up to honor Lonnie E Gales who was principle of Byrd (now Quioccasin MS)
 - b. Available to graduating students that attended QMS for at least 2 years and awarded based off of high moral character and leadership in school and the community
 - c. Only asked 7 feeder schools
 - d. \$250 voted and approved to utilize from budget
 - iii. Please leverage Jessica Smith our Volunteer Coordinator & 1 week lead time & approval from Mrs. Bonner
- c. PTA Attic
 - i. Friday Feb 23rd 8am -9:30 - inventory
 - ii. March - purge with dumpster
- d. Supply Survey
 - i. Supply Survey Results
 - 1. 28 responses

- a. Biggest request: Lysol wipes, cardstock, tissues, over the head headphones
 - b. Mostly requested by kindergarten teachers
 - i. Clothes sized 5-7, new underwear
 - ii. How can we get creative to fill the needs?
 - 1. Scholastic dollars for book requests
 - 2. Amazon wish list with delivery to the school
 - 3. Mrs. Bonner will review list to use school funds
 - e. Nominations for roles
 - i. VP Cultural Arts
 - ii. VP Ways & Means
- V. Committee Updates
 - a. VP Cultural Arts Erin Hollerbach
 - i. After School Enrichment
 - 1. Going well
 - ii. Variety Show
 - 1. Need a few volunteers or middle schoolers to help backstage
 - 2. Need help running sound/lights
 - iii. Bookfair
 - 1. \$150 library line item voted and approved for budget
 - 2. Signup genius for volunteers
 - b. VP Ways & Means Rachel Kelly
 - i. Clothing for Cash Drive
 - 1. Flyers sent home today
 - ii. Carnival Planning Updates
 - 1. Purchase a square reader (\$59) for use during the carnival
 - a. One at tickets and another station
 - 2. Baskets will be per grade this year for the carnival and if there are more supplies donated then more than one basket will be made
 - a. Room parents for grade level to work together
 - c. VP Room Parents Emily Sinsabaugh
 - d. VP Membership Kelly Tornichio
 - i. Membership Drive
- VI. Hospitality
 - a. Soup day is Tuesday
 - b. Lunch provided for teacher work day
- VII. Next meeting- with the 1st grade performance on March 12th!



JDES 2023-24 Calendar of Events

Month	Day	Event
February	13 th	PTA meeting and 2nd grade performance
	22 nd	Variety Show Dress Rehearsal & Mod Pizza Fundraiser
	29 th	Variety Show
March	4 th	Book Fair
	6 th	After School Enrichment Ends
	7 th	Art Night/STEAM Night
	12 th	PTA meeting and 1st grade performance & Soup day
April	16 th	PTA meeting and 4th grade performance
	18 th	Curbside Pizza Night
	26 th	Spring Carnival - Tentative
May	3 rd	Spring Carnival rain date
	6 th -10 th	Teacher Appreciation Week
	14 th	PTA meeting and Kindergarten performance
	31 st	Last day of School

*PTA meetings will start at 6PM and 6:50 for meeting with grade level performance. Please Join us at 6pm - We want your input!!