

JACKSON DAVIS ELEMENTARY
PTA Executive Board Meeting Minutes

DATE: Tuesday, 3/12/2023	MEETING CALLED TO ORDER BY: ERIN NIELSEN
TIME: 6:00 PM	MINUTES APPROVED: 2/13/24
LOCATION: JDES CAFETERIA	
<p>Attendance: Present</p> <p><input checked="" type="checkbox"/> Erin Nielsen, President</p> <p><input checked="" type="checkbox"/> Jen Montgomery, Treasurer</p> <p><input checked="" type="checkbox"/> Kristy Brown, Recording Secretary, Yearbook</p> <p><input checked="" type="checkbox"/> Emily Sinsabaugh, Faculty Representative, 3rd VP Room Parents</p> <p><input checked="" type="checkbox"/> Chris Bonner, Principal</p> <p><input checked="" type="checkbox"/> Amy Ford, Associate Principal</p> <p><input type="checkbox"/> Elaine Meade, Admin Assistant</p> <p><input checked="" type="checkbox"/> Erin Hollerbach, 1st VP - Cultural Arts, Bingo Night, Carnival Games</p> <p><input type="checkbox"/> Cheryl Boggs, After School Enrichment, Silent Auction</p> <p><input type="checkbox"/> Kelly Barnes, One School One Book, 5th Grade Activities</p> <p><input type="checkbox"/> Mike Barnes, One School One Book</p> <p><input checked="" type="checkbox"/> Meredith Nystrom, Variety Show (International Night not at 2023-2024 event), Reflections, Bingo Night, Spring Carnival: Tickets, 5th Grade Activities</p> <p><input type="checkbox"/> Angie Allen, Art Night, Spring Carnival: Inflatables</p> <p><input type="checkbox"/> Nancy Wallace, STEAM</p> <p><input checked="" type="checkbox"/> Emily Doran, Reflections</p> <p><input type="checkbox"/> Jessica Armstrong, Yearbook</p> <p><input type="checkbox"/> Rachel Kelly, 2nd VP - Ways and Means</p> <p><input type="checkbox"/> Liz Courts, Spring Carnival: Coordinator</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Communications</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Food</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Vendors</p> <p><input checked="" type="checkbox"/> Jessica Smith, Spring Carnival: Volunteer Management, Volunteer Coordinator</p> <p><input type="checkbox"/> Liz Greving, Silent Auction</p> <p><input type="checkbox"/> Nara Moore, Dolphin Fund/Fundraising</p> <p><input type="checkbox"/> Sara Anderson, Original Art</p> <p><input checked="" type="checkbox"/> Julie Dorn, Dolphin Nights Out</p> <p><input checked="" type="checkbox"/> Heidi Samuelson, Book Fair</p> <p><input type="checkbox"/> Rick Samuelson, Book Fair</p> <p><input checked="" type="checkbox"/> Alicia Smith, Spirit Wear</p> <p><input type="checkbox"/> VACANT, Spring Pizza Curbside (Papa John's Night)</p> <p><input type="checkbox"/> Erin Poston, Purchases/Donations</p> <p><input type="checkbox"/> Katie Merritt, Teacher Appreciation, Hospitality</p> <p><input checked="" type="checkbox"/> Debbie Jones, Teacher Appreciation, Hospitality</p> <p><input checked="" type="checkbox"/> Kelly Tornichio, 4th VP - Membership</p> <p><input type="checkbox"/> VACANT, County Council Delegate</p> <p><input type="checkbox"/> VACANT, FACE Committee</p> <p><input type="checkbox"/> VACANT, Legislative Affairs</p> <p><input type="checkbox"/> VACANT, Communications</p> <p><input type="checkbox"/> VACANT, Parliamentarian</p>	

- I. Call to Order Erin Nielsen

- II. Treasurer Report Jennifer Montgomery

- III. Principal Report Chris Bonner/Amy Ford
 - a. Field day coming up (4/12 rain date 4/19) Must have enough volunteers
 - b. Will start cutting down trees in preparation for school (to protect bats, trees must be cut down by 4/1/24)
 - c. SOL testing coming up, schedule will be coming out

- IV. New Business & President Report Erin Nielsen
 - a. Great Events and thank everyone for helping
 - i. Afterschool Enrichment
 - ii. Variety Show
 - 1. Book Fair- Made approx \$7K and we get a percentage
 - 2. STEAM Night- Many younger students
 - iii. Soup Day!
 - b. Tentative calendar of events & PTA meetings
 - i. Grade Performance Updates
 - 1. Kindergarten rescheduled to April 30th
 - 2. 3rd grade rescheduled to May 14th
 - ii. Calendar Updates
 - 1. Mrs. Lingerfelt is planning One School One Book
 - a. Reading book starting next week
 - b. Field Day 4/12/24
 - 2. Dolphin Nights Out
 - a. Chuck E Cheese - May 23
 - b. Chuckee will be at dismissal (2:20pm)
 - c. Signup for teachers that want to attend (will get free drink, meal, and ticket blaster)
 - 3. Open house for PTA
 - a. Morning Coffee/Donuts for parents to come find out more about the PTA
 - b. March 27th 730 – 750 (Cannot be on a testing day)
 - iii. Please leverage Jessica Smith our Volunteer Coordinator & 1 week lead time & approval from Mrs. Bonner
 - c. PTA Attic
 - i. Cleaned out!!
 - d. Supply Survey Update
 - i. Provided the book requests to Heidi to use Scholastic \$\$
 - ii. Provided Bonner with the list of supplies and she took many off our hands
 - iii. Organizing the remainder for a wish list
 - e. Nominations for roles

- i. VP Cultural Arts
 - ii. VP Ways & Means
 - iii. Please let me know of any role updates - we will need to put an officer slate out at the April Meetings for April/May votes
- V. Committee Updates
 - a. VP Cultural Arts Erin Hollerbach
 - i. Yearbook Updates
 - 1. 99 sold to date, will send out final request for purchases
 - ii. Curbside
 - 1. Marcos
 - a. Will leverage PTA and restaurant incentives for prizes
 - b. VP Ways & Means Rachel Kelly
 - i. Clothing for Cash Drive was close in February
 - ii. Carnival Planning Updates
 - 1. Will be sending out signup for volunteers
- VI. Next meeting- with the 4th grade performance on April 16th!



JDES 2023-24 Calendar of Events

Month	Day	Event
April	16 th	PTA meeting and 4th grade performance
	17 th	Curbside Pizza Night
	26 th	Spring Carnival
	30 th	PTA meeting and Kindergarten performance
May	3 rd	Spring Carnival rain date
	6 th -10 th	Teacher Appreciation Week
	14 th	PTA meeting and 3rd Grade performance
	31 st	Last day of School

*PTA meetings will start at 6PM and 6:50 for meeting with grade level performance. Please Join us at 6pm - We want your input!!