

JACKSON DAVIS ELEMENTARY
PTA Executive Board Meeting Minutes

DATE: Tuesday, 4/16/20234	MEETING CALLED TO ORDER BY: ERIN NIELSEN
TIME: 6:00 PM	MINUTES APPROVED: 3/12/24
LOCATION: JDES CAFETERIA	
<p>Attendance: Present</p> <p><input checked="" type="checkbox"/> Erin Nielsen, President</p> <p><input checked="" type="checkbox"/> Jen Montgomery, Treasurer</p> <p><input checked="" type="checkbox"/> Kristy Brown, Recording Secretary, Yearbook</p> <p><input checked="" type="checkbox"/> Emily Sinsabaugh, Faculty Representative, 3rd VP Room Parents</p> <p><input checked="" type="checkbox"/> Chris Bonner, Principal</p> <p><input checked="" type="checkbox"/> Amy Ford, Associate Principal</p> <p><input type="checkbox"/> Elaine Meade, Admin Assistant</p> <p><input type="checkbox"/> Erin Hollerbach, 1st VP - Cultural Arts, Bingo Night, Carnival Games</p> <p><input type="checkbox"/> Cheryl Boggs, After School Enrichment, Silent Auction</p> <p><input checked="" type="checkbox"/> Kelly Barnes, One School One Book, 5th Grade Activities</p> <p><input checked="" type="checkbox"/> Mike Barnes, One School One Book</p> <p><input checked="" type="checkbox"/> Meredith Nystrom, Variety Show (International Night not at 2023-2024 event), Reflections, Bingo Night, Spring Carnival: Tickets, 5th Grade Activities</p> <p><input type="checkbox"/> Angie Allen, Art Night, Spring Carnival: Inflatables</p> <p><input type="checkbox"/> Nancy Wallace, STEAM</p> <p><input type="checkbox"/> Emily Doran, Reflections</p> <p><input checked="" type="checkbox"/> Jessica Armstrong, Yearbook</p> <p><input checked="" type="checkbox"/> Rachel Kelly, 2nd VP - Ways and Means</p> <p><input type="checkbox"/> Liz Courts, Spring Carnival: Coordinator</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Communications</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Food</p> <p><input type="checkbox"/> VACANT, Spring Carnival: Vendors</p> <p><input checked="" type="checkbox"/> Jessica Smith, Spring Carnival: Volunteer Management, Volunteer Coordinator</p> <p><input type="checkbox"/> Liz Greving, Silent Auction</p> <p><input type="checkbox"/> Nara Moore, Dolphin Fund/Fundraising</p> <p><input type="checkbox"/> Sara Anderson, Original Art</p> <p><input checked="" type="checkbox"/> Julie Dorn, Dolphin Nights Out</p> <p><input type="checkbox"/> Heidi Samuelson, Book Fair</p> <p><input type="checkbox"/> Rick Samuelson, Book Fair</p> <p><input checked="" type="checkbox"/> Alicia Smith, Spirit Wear</p> <p><input type="checkbox"/> VACANT, Spring Pizza Curbside (Papa John's Night)</p> <p><input type="checkbox"/> Erin Poston, Purchases/Donations</p> <p><input type="checkbox"/> Katie Merritt, Teacher Appreciation, Hospitality</p> <p><input checked="" type="checkbox"/> Debbie Jones, Teacher Appreciation, Hospitality</p> <p><input type="checkbox"/> Kelly Tornichio, 4th VP - Membership</p> <p><input type="checkbox"/> VACANT, County Council Delegate</p> <p><input type="checkbox"/> VACANT, FACE Committee</p> <p><input type="checkbox"/> VACANT, Legislative Affairs</p> <p><input type="checkbox"/> VACANT, Communications</p> <p><input type="checkbox"/> VACANT, Parliamentarian</p>	

- I. Call to Order Erin Nielsen
- II. Treasurer Report Jennifer Montgomery
- III. Principal Report Chris Bonner/Amy Ford
 - a. Field Day went through smoothly and weather cooperated
 - b. Gearing up for testing starting tomorrow
 - c. Pizza night tomorrow night
 - i. Admin team at the front advising of voting, LAMPS at the end to collect votes
 - d. Teacher appreciation week – PTA will do pizza on Wednesday, May 8th (staff of 75 including food allergies)
- IV. New Business & President Report Erin Nielsen
 - a. Get to know the PTA Breakfast
 - i. Good start - we got one new member and good feedback
 - ii. Will look at how we can incorporate more in the future
 - b. Shout outs
 - c. Curbside Pizza
 - i. Huge thanks to Erin Hollerbach for heading the event!
 - ii. Marcos - other than the lead time on ordering has been pretty good
 - iii. Winning teachers will get the choice of gift card which will be mailed to them
 - iv. Teacher Breakfast following day
 - d. Committee Officer Slate
 - i. Membership - Megan Metz
 - ii. Ways and Means
 - iii. Cultural Arts
 - iv. Treasurer - Jennifer Montgomery
 - v. President - Erin Nielsen
 - vi. Secretary - Kristy Brown
 - e. Tentative calendar of events
 - i. Dolphin Nights Out
 - 1. Chuck E Cheese - May 23 3pm – 8pm
 - ii. Please leverage Jessica Smith our Volunteer Coordinator & 1 week lead time & approval from Mrs. Bonner
 - f. PTA Attic - Officially Cleaned out!!
 - i. Anyone wants to help spray paint the ticket cans, spruce up the lollipop tree or help clean the basketball hoop on Saturday afternoon (after 3pm) help would be appreciated
 - g. Supply Survey Update
 - i. Thank you Jessica Smith for putting together the Amazon wishlist!!
 - ii. 52 items purchased of 125
 - h. 5th Grade Graduation
 - i. Breakfast items & Volunteers survey money will be sent out
 - ii. Will email entire school instead of only 4th grade
 - iii. \$800 in budget for t-shirts, pizza, and water balloons for party

- i. Nomination Committee
 - i. 2/3 volunteers so far
 - j. Committee Updates
 - k. VP Cultural Arts Erin Hollerbach
 - i. Yearbook Updates
 - 1. Sold 171 working to get everything finalized for distribution before last day of school
 - l. VP Ways & Means Rachel Kelly
 - i. Carnival Planning Updates
 - 1. Erin is ordering the Tattoos, Hair color & Prizes
 - 2. Thanks Meredith for help with the Stripe readers! We are going to take Credit Cards
 - 3. Volunteers
 - a. Middle Schoolers – still needing additional volunteers
 - b. Teachers – 30 minute time slots
 - ii. Silent Auction Updates
 - 1. Post cards printed with companies that donated will be going home with kids on Thursday
 - 2. Will leave a stack by the entrance for 4th grade performance
 - m. VP Room Parents Emily Sinsabaugh
 - i. Teacher Appreciation Week 6-10
 - 1. Will be having a meeting with Ms. Bonner to discuss themes
 - 2. Encourage room parents to bookmark calendar for extended lunches
 - 3. Pizza Lunch from Marcos
- V. Last meeting- with the 3rd grade performance on May 14th!



JDES 2023-24 Calendar of Events

Month	Day	Event
April	16 th	PTA meeting and 4th grade performance
	17th	Curbside Pizza Night
	26 th	Spring Carnival
	30th	PTA meeting and Kindergarten performance
May	3 rd	Spring Carnival rain date
	6 th -10 th	Teacher Appreciation Week
	14 th	PTA meeting and 3rd Grade performance
	31 st	Last day of School

*PTA meetings will start at 6PM and 6:50 for meeting with grade level performance. Please Join us at 6pm - We want your input!!